

Stephanie Y. Clop, M.D.  
Dhruv B. Pateder, M.D.

NO SHOW / CANCELLATION POLICY

It is imperative that you give 24 hours notice should you need to reschedule or cancel your appointment. This allows us to offer that appointment time to our other patients. Please understand that this same courtesy will be extended to you should you need it.

Failure to cancel at least 24 hours in advance or no-show for an appointment, you will be charged a fee of \$50 \_\_\_\_\_(INITIAL), which is not covered by your insurance and will be due prior to your next visit.

We recommend you promptly reschedule your visit in order to be treated in a timely manner.

Please do not hesitate to contact our office should you need any additional information. During business hours, please call 703-435-6604. If calling after business hours, please call 703-483-4646 and leave a message.

We look forward to providing you with excellent patient care.

Sincerely,  
Town Center Orthopaedic Associates: Dr Stephanie Clop and  
Dr. Dhruv Pateder

PRINT PATIENT NAME \_\_\_\_\_

GUARANTOR OR PATIENT  
SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

\*\*\*\*\*EFFECTIVE 01/12/07\*\*\*\*\*

FORMS/NO SHOW POLICY